

## **Bulletin of Faculty of Science, Zagazig University (BFSZU)**

### **Guide for authors**

#### **Manuscript Submission**

- BFSZU uses the plagiarism tool to detect instances of overlapping and similar text in submitted manuscripts and against previously published works.
- Plagiarism checking with CrossCheck and a web-based tool (iThenticate), a multi-publisher plagiarism detection initiative to screen published and submitted content for originality.
- Authorship should be restricted to those who have contributed substantially to the work in one or more of the following categories:
  - Conceived of designed study
  - Performed research
  - Analyzed data
  - Wrote the paper
- Submitted manuscript implies that the work has not been published before; neither nor under consideration for publication anywhere else.
- The submission has been approved by all co-authors.

#### **Permissions**

- Authors wishing to include figures, tables, or texts that have already been published elsewhere are required to obtain permission from the copyright owner(s).

#### **Title Page**

The title page should include:

- The name(s), affiliation(s) and address(es) of the author(s)
- A concise and informative title
- The e-mail address, and telephone number(s) of the corresponding author

#### **Abstract**

BFSZU submitted research article should has an abstract of 150 to 250 words. The abstract should not contain any undefined abbreviations or unspecified references.

#### **Keywords**

BFSZU submitted articles keywords should be 4 to 6 keywords which can be used for indexing purposes

## **Text Formatting**

Manuscripts should be submitted in Word.

- Use a normal, plain font (e.g., 10-point Times Roman) for text.
- Use italics for emphasis.
- Use the automatic page numbering function to number the pages.
- Do not use field functions.
- Use the table function, not spreadsheets, to make tables.
- Save your file in docx format (Word 2007 or higher) or doc format (older Word versions).

## **Headings**

Please use no more than three levels of displayed headings.

## **Abbreviations**

Abbreviations should be defined at first mention and used consistently thereafter.

## **Acknowledgments**

Acknowledgments of people, grants, funds, etc. should be placed in a separate section on the title page. The names of funding organizations should be written in full.