



## **Faculty Mechanisms for Monitoring the Teaching and Learning Standard**

**First:** The college's approved and announced mechanism to follow up on the application of teaching and learning strategies. A teaching and learning strategy has been developed to ensure that educational programs achieve their goals and thus the college achieves its mission and goals, and these strategies are documented in the course descriptions and program descriptions so that they do not change with the change of the faculty member responsible for teaching.

There is a mechanism to review the teaching and learning strategy approved by the College Council ٨/٤/٢٠١٩ periodically in light of the results of the exams and the results of the survey of students and faculty members and is being activated

**Second:** The college's approved and announced mechanism for applying field training  
Field training (summer) is an essential component of the Bachelor of Veterinary Medical Sciences program regulation, as the student does not graduate until after fully passing the content of the summer training, and the college is committed to

A meeting was held with the heads of departments regarding the scientific content of the summer training for students for the bachelor's stage and the minutes of the Faculty Council on ١٣-٦-٢٠١٨ to approve the development of summer training for students for the bachelor's stage, and a summer training review committee was formed to maximize the positives and avoid negatives on ٣/٢٤/٢٠١٩, and the college regulations include ٧٢٠ hours of field training as a condition for granting the student a bachelor's degree, where the planned duration of training for the third, fourth and fifth groups who performed the exam was distributed to spend M

Laboratory, ٨ hours for the third division and six hours per day for the fourth and fifth divisions

For training at the college, veterinary research institutes, slaughterhouses and masseh

**Third:** The college's approved, announced and applied mechanism for evaluating students in training

In the field

The college adopts two types of testing patterns, namely the formative test and the summative test ١- Formative test: The test carried out by professors during the educational process and its purpose is to reach the knowledge of how the learning process works. In other words, the main purpose of formative testing is to try to answer the following questions: What skills have the students mastered so far and what skills they still have to are

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and how do we help them master what they have not yet mastered? How much information have students acquired well and what information do they still need to acquire? And how do we help them learn what they have not yet learned? Hence its name, as formative tests try to find the skills and information that students acquire during their formative period. Formative



tests differ from summative and achievement tests. The purpose of formative tests is not to give marks, grades, or assessments that determine whether a student has reached a certain stage or level, but rather to provide students with some guidelines that will help them acquire new learning. Formative tests are not administered at the end of the school year, the end of a book chapter, or the end of a topic, as is the case with summative tests, but are continuous as long as the educational process continues. In fact, most professors and teachers do these tests on a daily basis, even if they do not realize it, but they undoubtedly know their role and importance in their daily work

-The summative test, also known as the final evaluation, is carried out by the teacher after the completion of explaining and presenting any unit to one or more students, and its goal is to provide accurate indicators of the student's mastery of the basic competencies.

Methods of evaluating students

A- Written tests

They are divided into:

I: The essay test is a question or several questions that are given to learners in order to answer them, and in this case the role of the learner is to recall the information previously studied and write in it what is appropriate to the question posed, and the answer also needs understanding and the ability to express and link between topics. Essay tests are used if the teacher wants to measure the learner's ability to link and organize, language ability, and achievement ability. These tests have formulas that are almost universal in all subjects, such as: Mention what you know about, discuss what is meant by, explain, clarify, demonstrate, compare, write, and so these tests need a well-expressed, logical-minded learner who connects incidents tightly and draws an opinion from them.

II: Objective tests

Because they are outside the subjectivity of the grader and are not influenced by him when grading. Objective tests include several types of them: a) True and false questions, completeness questions, multiple choice questions, interview questions, and rearrangement questions.

B Practical tests

Where the student conducts a test in the laboratory to know the student's ability in clinical examination.

Oral tests: Where the faculty member poses questions to the student and the student answers them orally using the oral card.

D Classwork: Where the student is assigned some study tasks during the semester to develop his self-learning skills, apply and improve the student's feedback and enhance his abilities.



Research project : The student is assigned a research project on a topic related to educational outcomes and acquires educational skills in the field of the course.

#### .Fairness of student evaluation

There are practices to achieve and ensure the fairness of student evaluation as follows:

- Students are consulted on the examination schedule through a proposed pre-final schedule.
- Students are consulted about the fairness of the exams
- A faculty member is not allowed to participate in examinations when a student is a relative up to the fourth degree.

#### Analyzing student evaluation results

.There is feedback on the results of the evaluation, where the results of students in different teams are analyzed and the percentages of students with different grades are determined after the approval of the College Council. From the study of the student evaluation results announced by the College Council, it was found that the success rate and grades are high, which indicates that the students understand the courses. Feedback is reviewed and corrective measures are taken.

Fourth : The college's approved, announced and applied mechanism to measure the effectiveness of field training

The effectiveness of the summer training is evaluated by offering measurement questionnaires to students of the third, fourth and fifth teams, analyzing the results of the questionnaires and evaluation, and that there is an opportunity to express opinion and discussion, and that the summer training programs are announced on the website.

Fifth : The college has an approved mechanism that prohibits faculty members and their assistants who are related to students up to the fourth degree from participating in the work of exams and exams for their relatives, and the correction is done under a secret number, and the accuracy of the monitoring is checked by the committee of correctors, members of the control and review committees, and the automated correction of all courses has been applied by 100%.



VI: The college's approved, announced and applied mechanism for announcing the results, including

Means and timing(

The college announces students with the results of the calendar through the Student Affairs Department - the college website and

The timing of quarterly exams, assignments and year's work throughout the semester, while the summative exams are in the middle and end of the semester, and the evaluation results are discussed with students and support them to increase achievement in the next semester during the student leadership hours for the Bachelor of Veterinary Medical Sciences program and academic guidance for distinguished programs.

Seventh, the college's approved, announced and applied mechanism to deal with student grievances about exam results

The college has documented, approved and activated rules to deal with student grievances from exam results, and the results of examining grievances and corrective procedures are approved in the college councils and stipulate that every student has the right to complain about the result of his exam within (١٥) days of the announcement of the result and the grievances are delivered to the college after paying the prescribed fees for each subject in which he is grieved, and the complaints are arranged and the lists are arranged and sequenced according to the program, course, and control numbers and seat numbers

Sitting numbers and the date of the grievance. Within a week from the date of receipt of the grievance, the head and members of the specialized control center will examine the grievance, and the Dean of the Faculty will approve the result of the grievance. The result of the grievance is announced and the grievant is informed of it by the College's Student Affairs Department, and the university is notified of the amendments as soon as they are finalized, and the fees are refunded in the event that the grievance is accepted